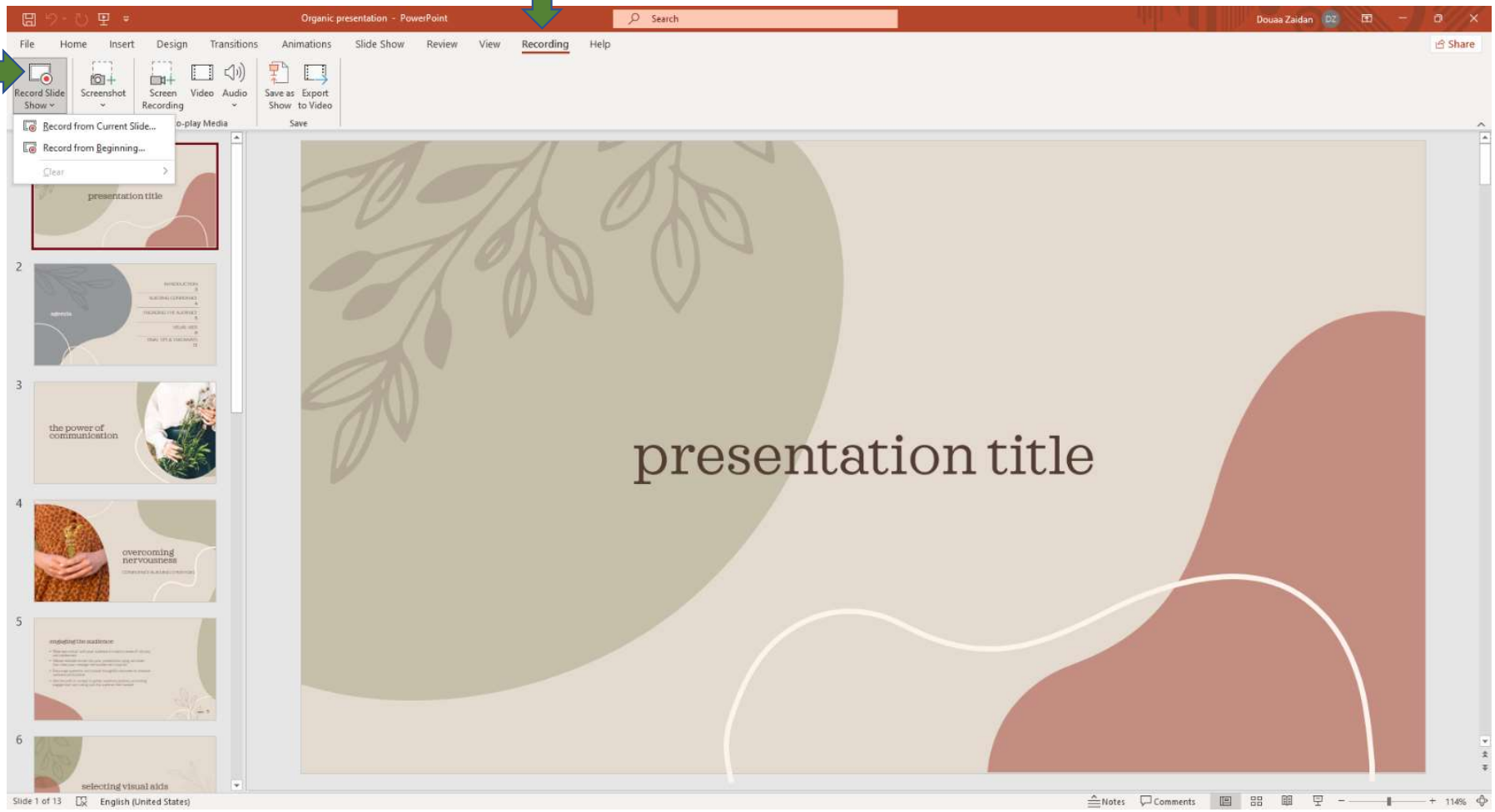
Record an Asynchronous Session

1) Go to the “Recording” Tab

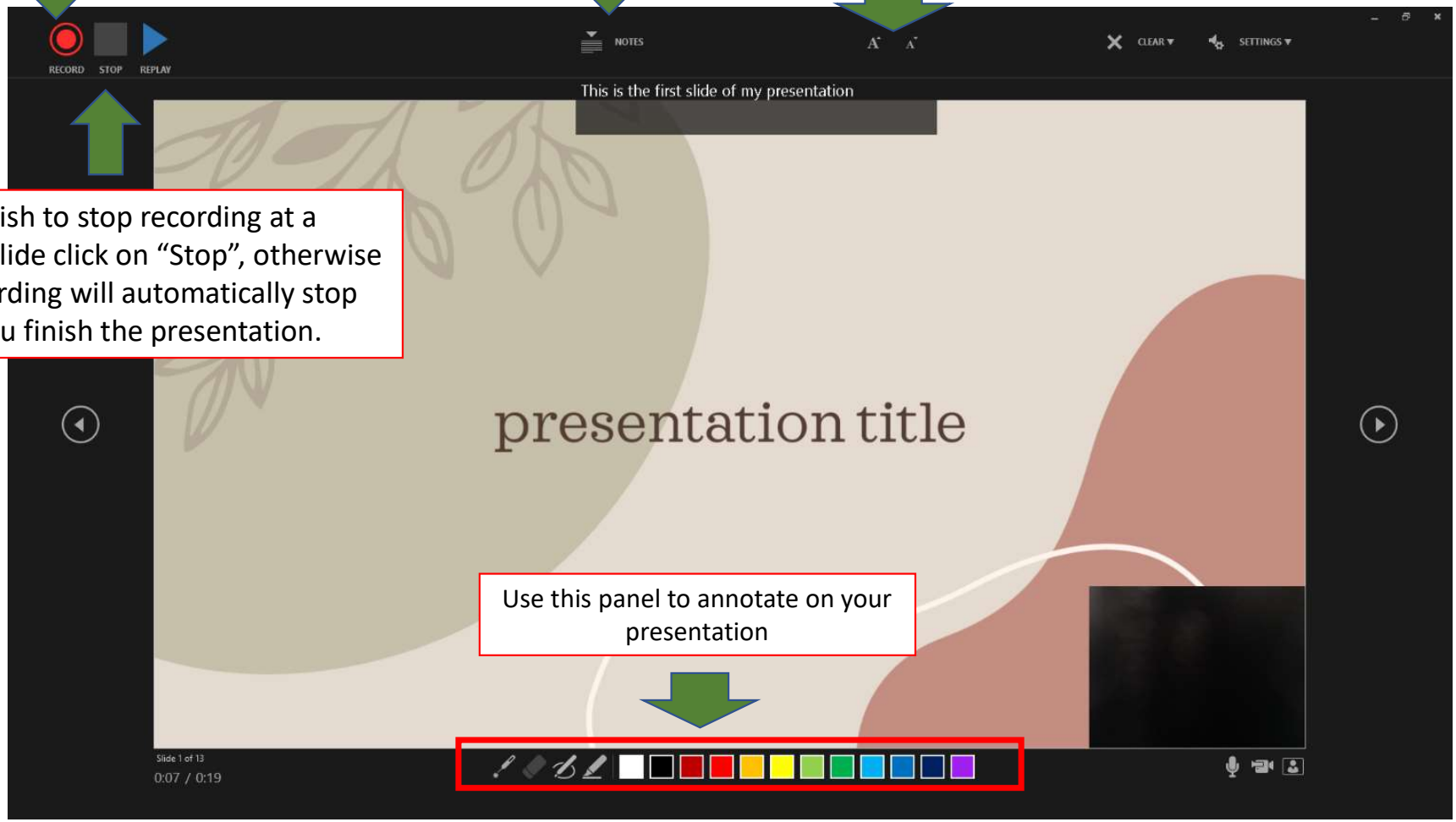
2) Select "Record Slide Show," then choose either "Start Recording from Beginning" or "Start Recording from Current Slide."



2) Start Recording

1) Click on the “Notes” to show any notes you wrote in the note section

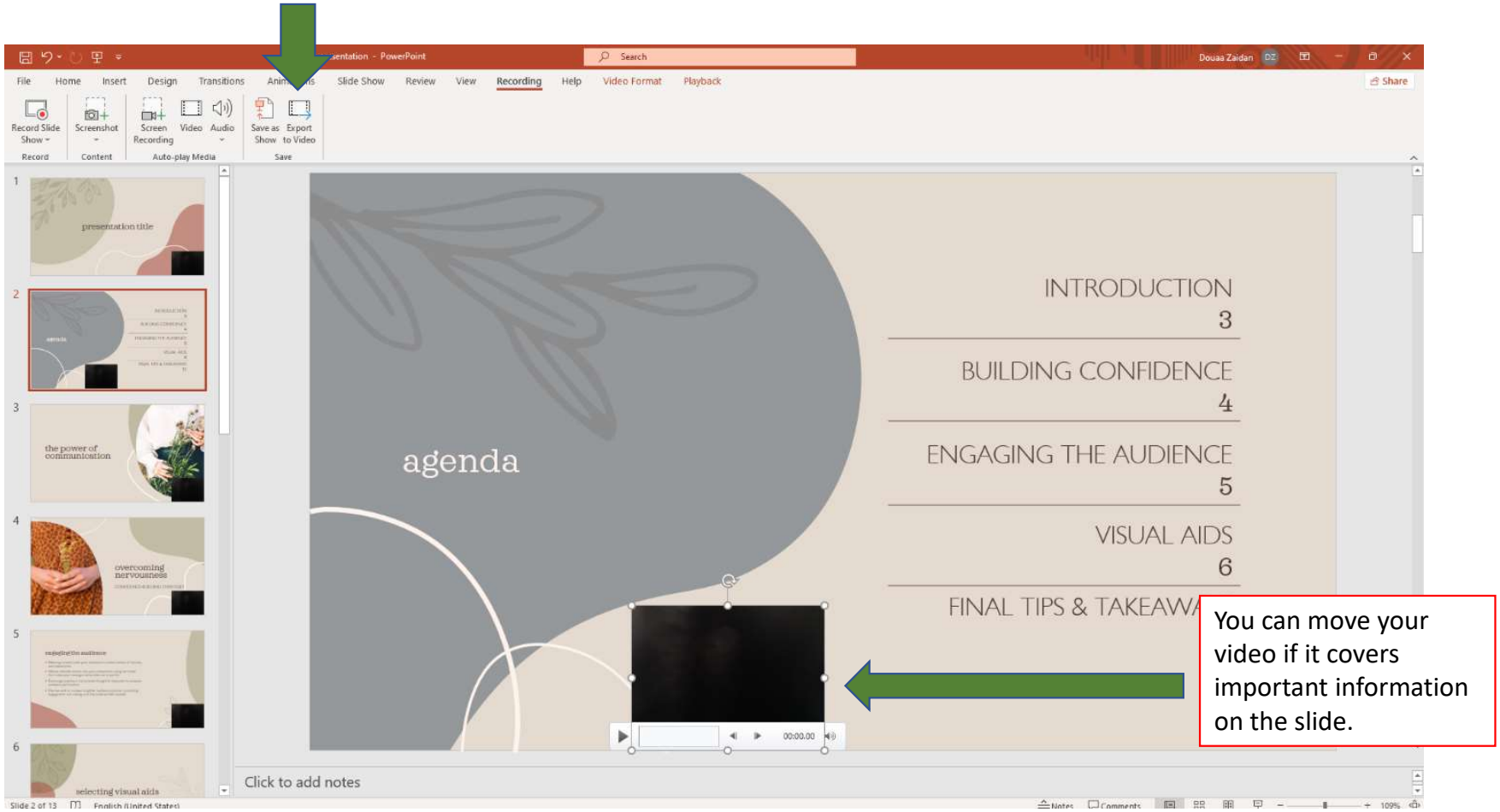
Use these 2 options if you wish to change the notes font size



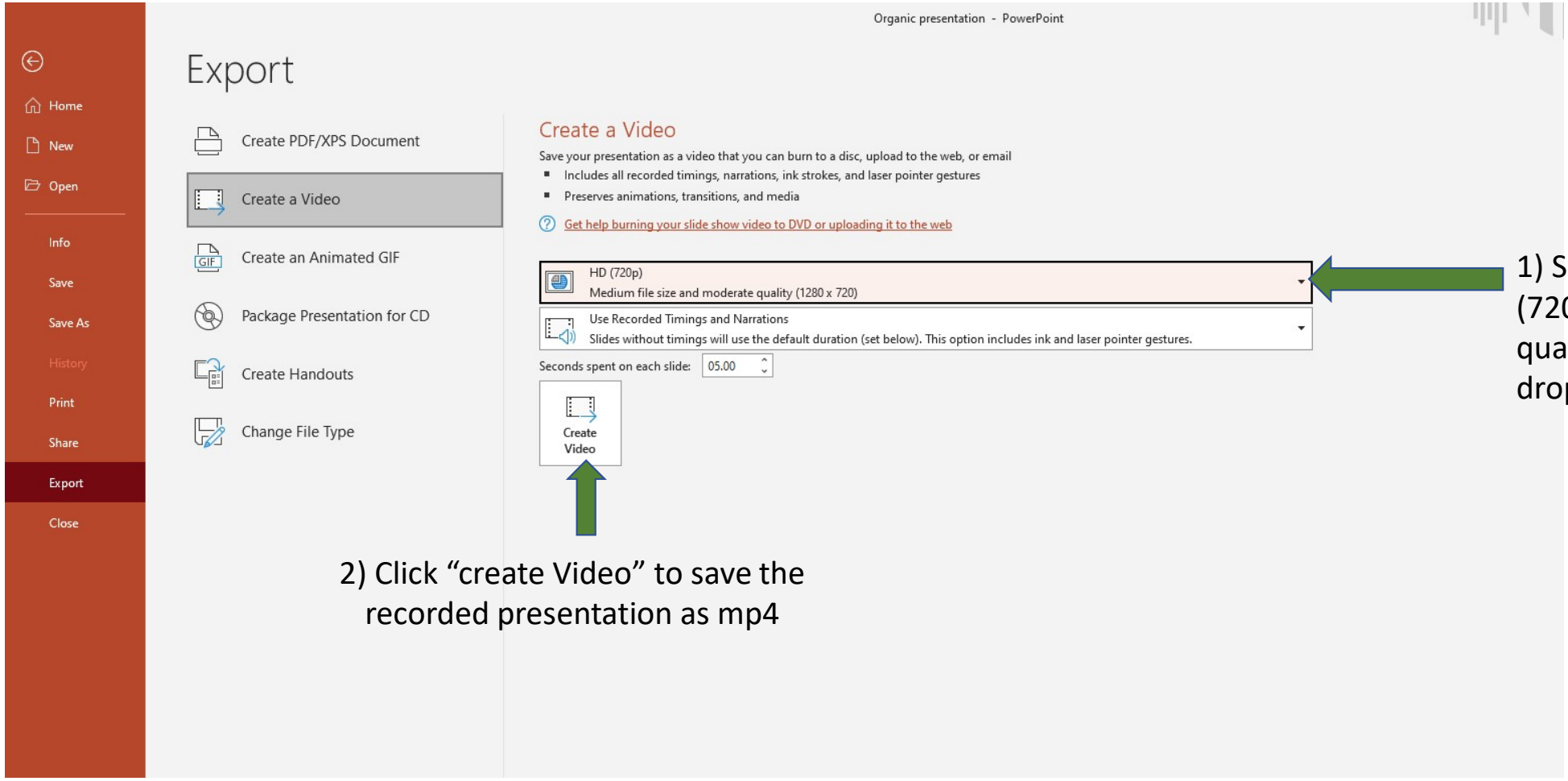
If you wish to stop recording at a certain slide click on “Stop”, otherwise the recording will automatically stop when you finish the presentation.

Use this panel to annotate on your presentation

Click on “Export to Video”

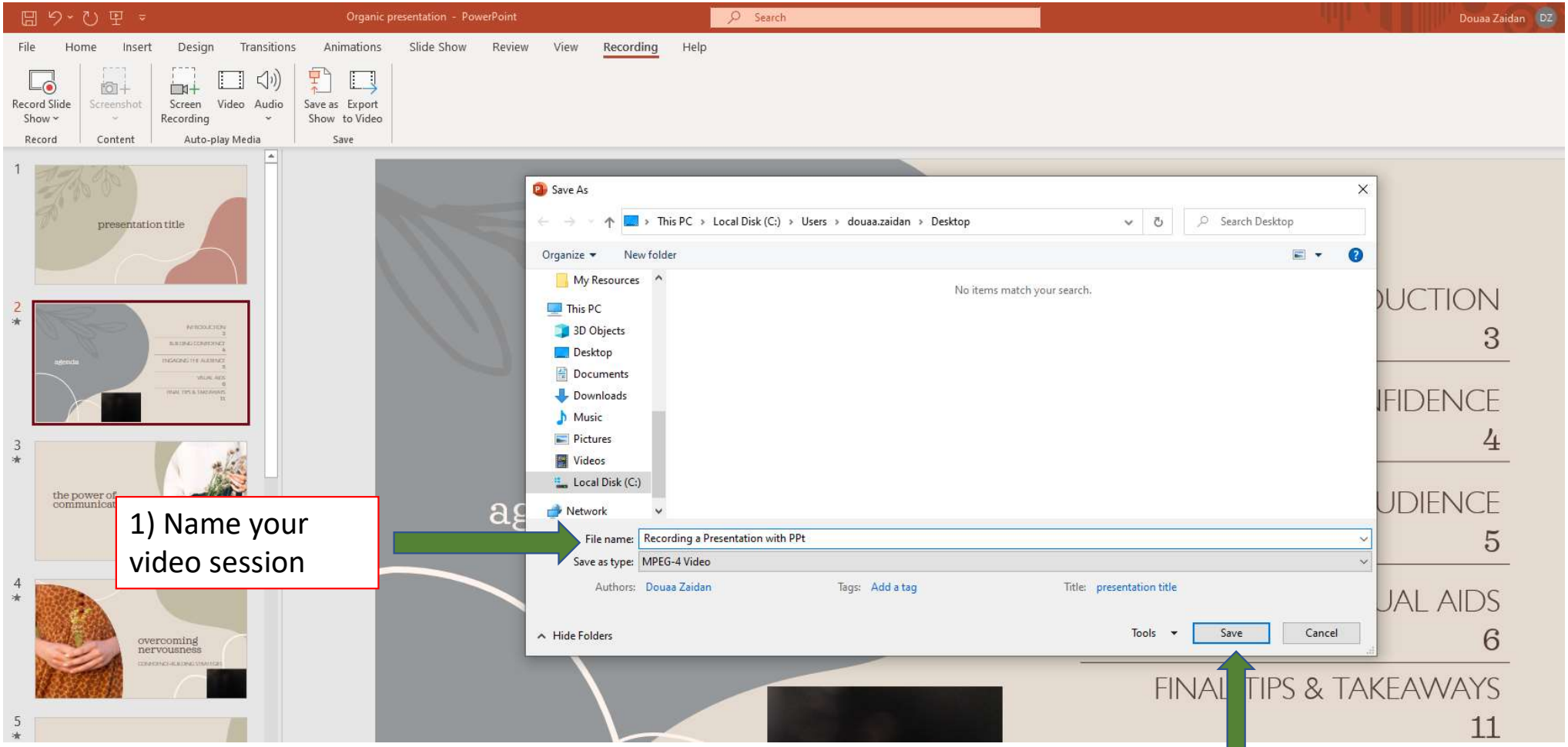


You can move your video if it covers important information on the slide.



1) Select “HD (720p)” as a quality from the drop down list

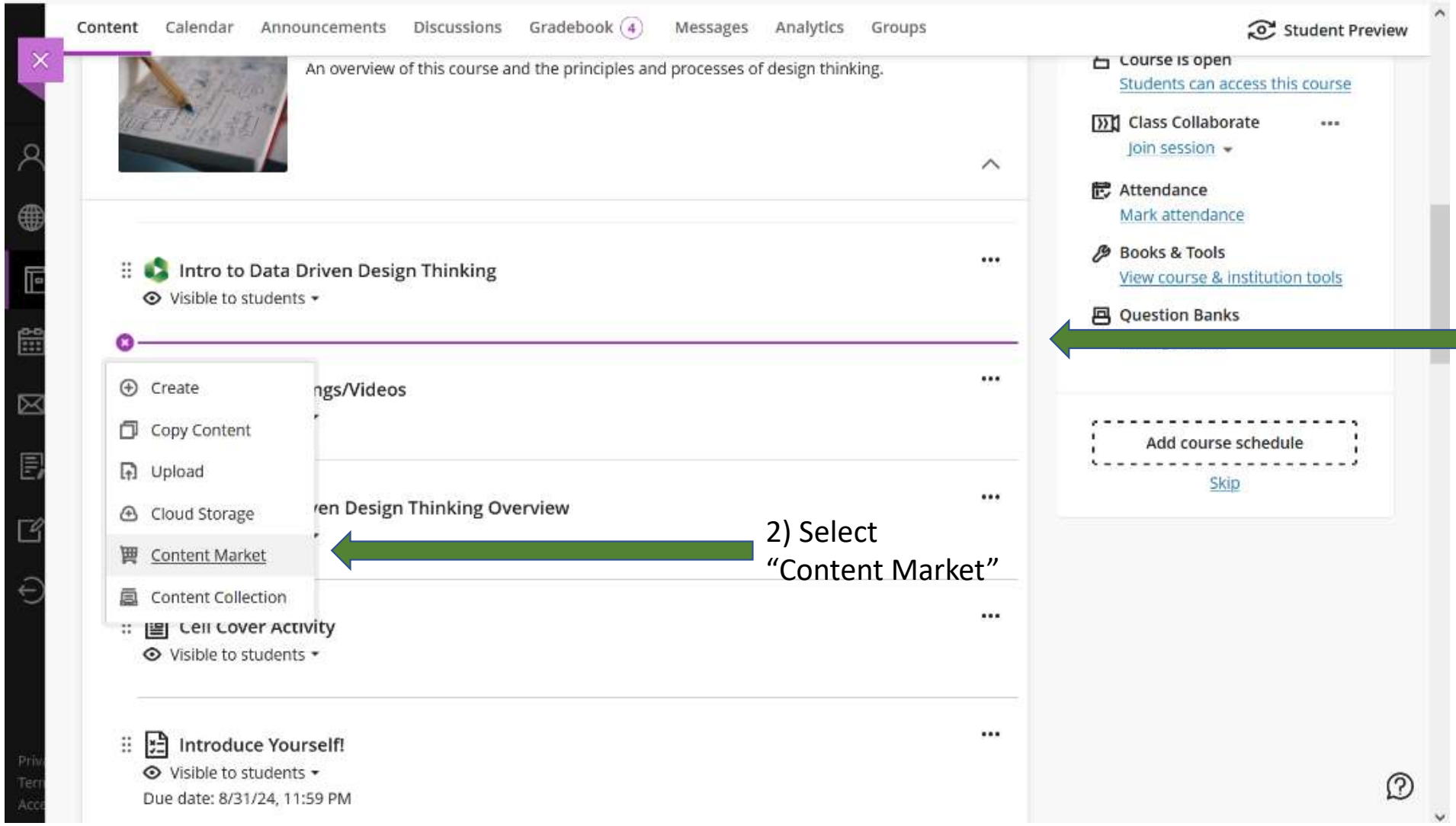
2) Click “create Video” to save the recorded presentation as mp4



1) Name your video session

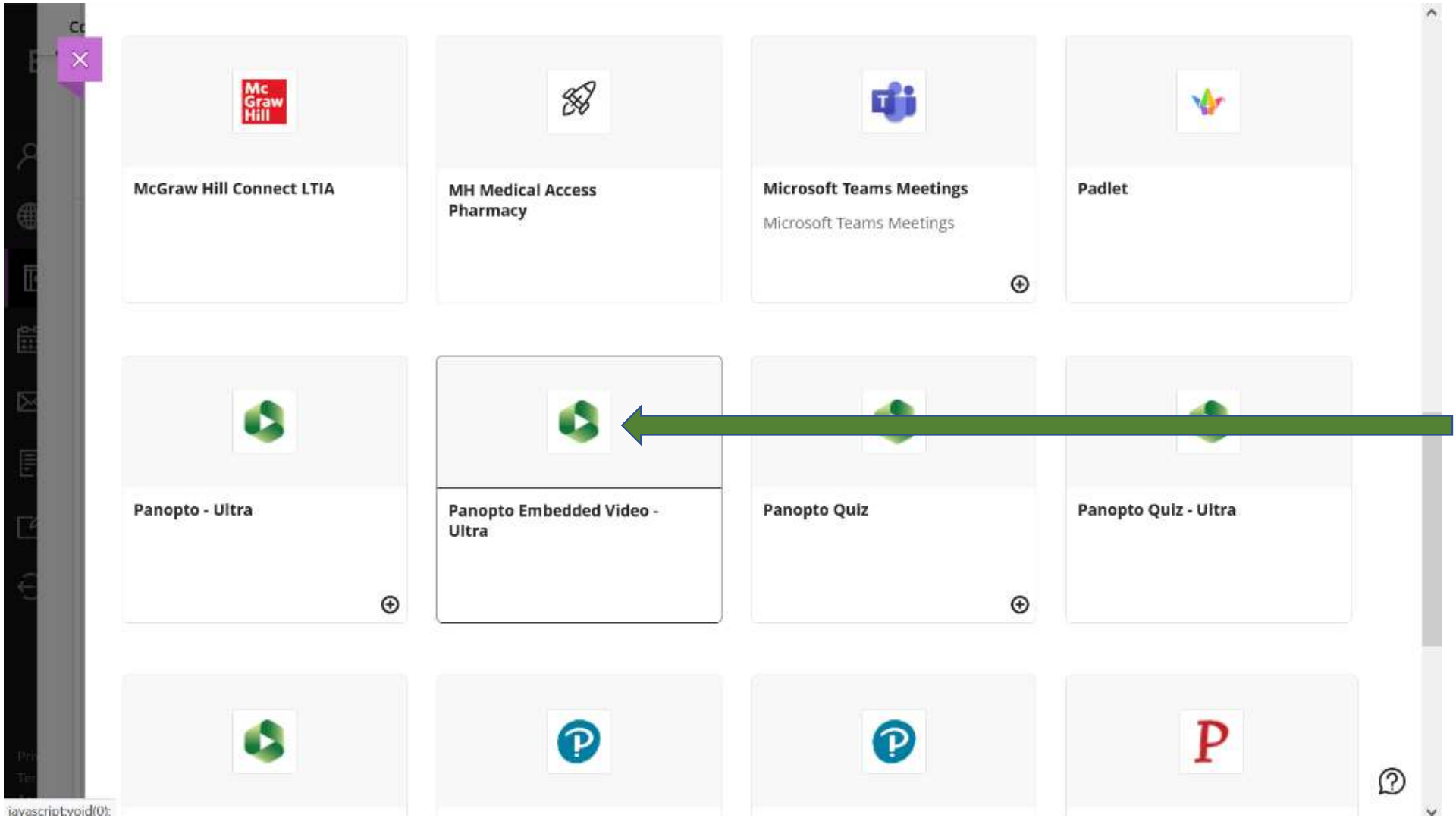
2) Click “Save”

Embed your Session Video in your BB Course as a Panopto



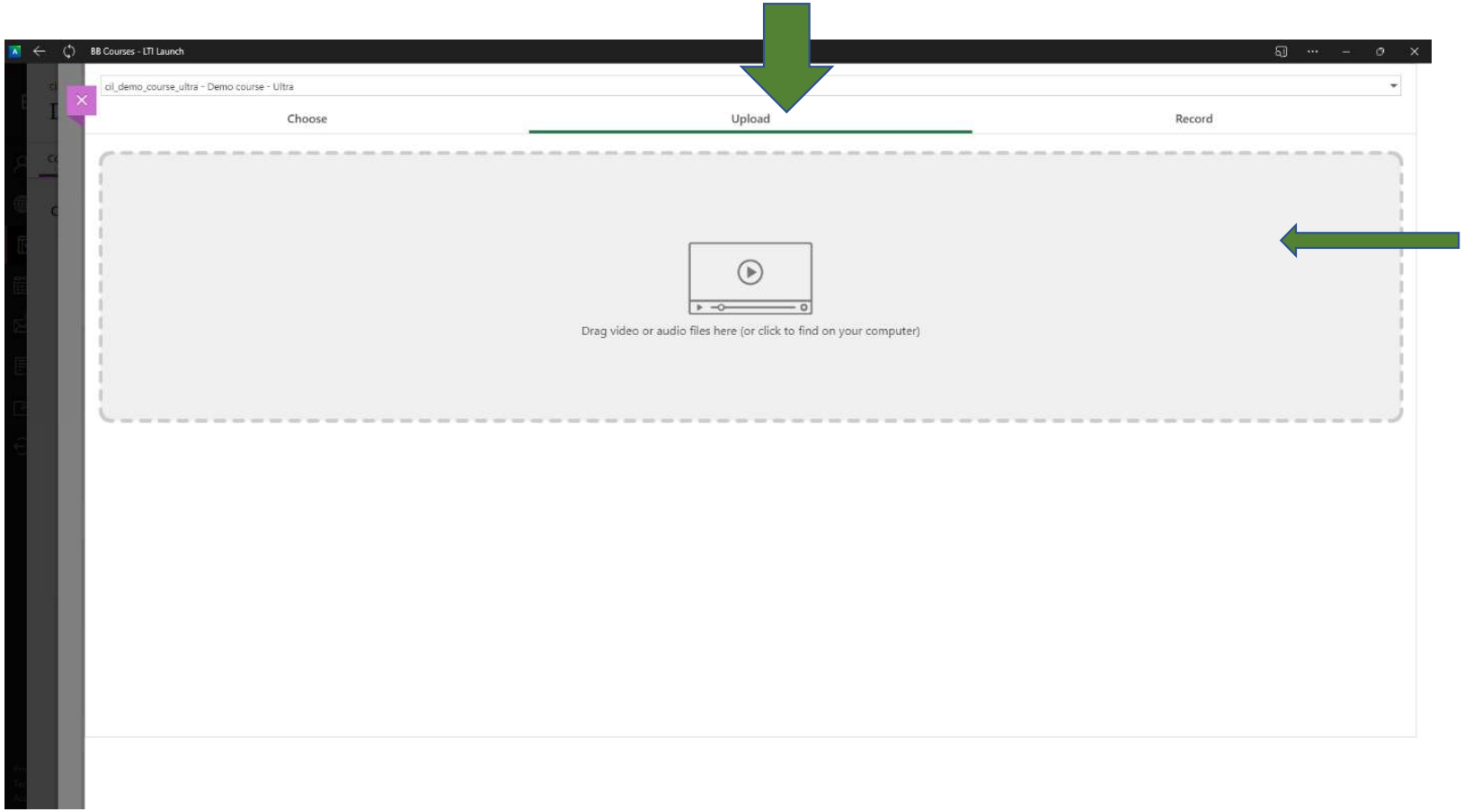
1) Go into your course page and click on a (+) where you would like the video to appear.

2) Select "Content Market"

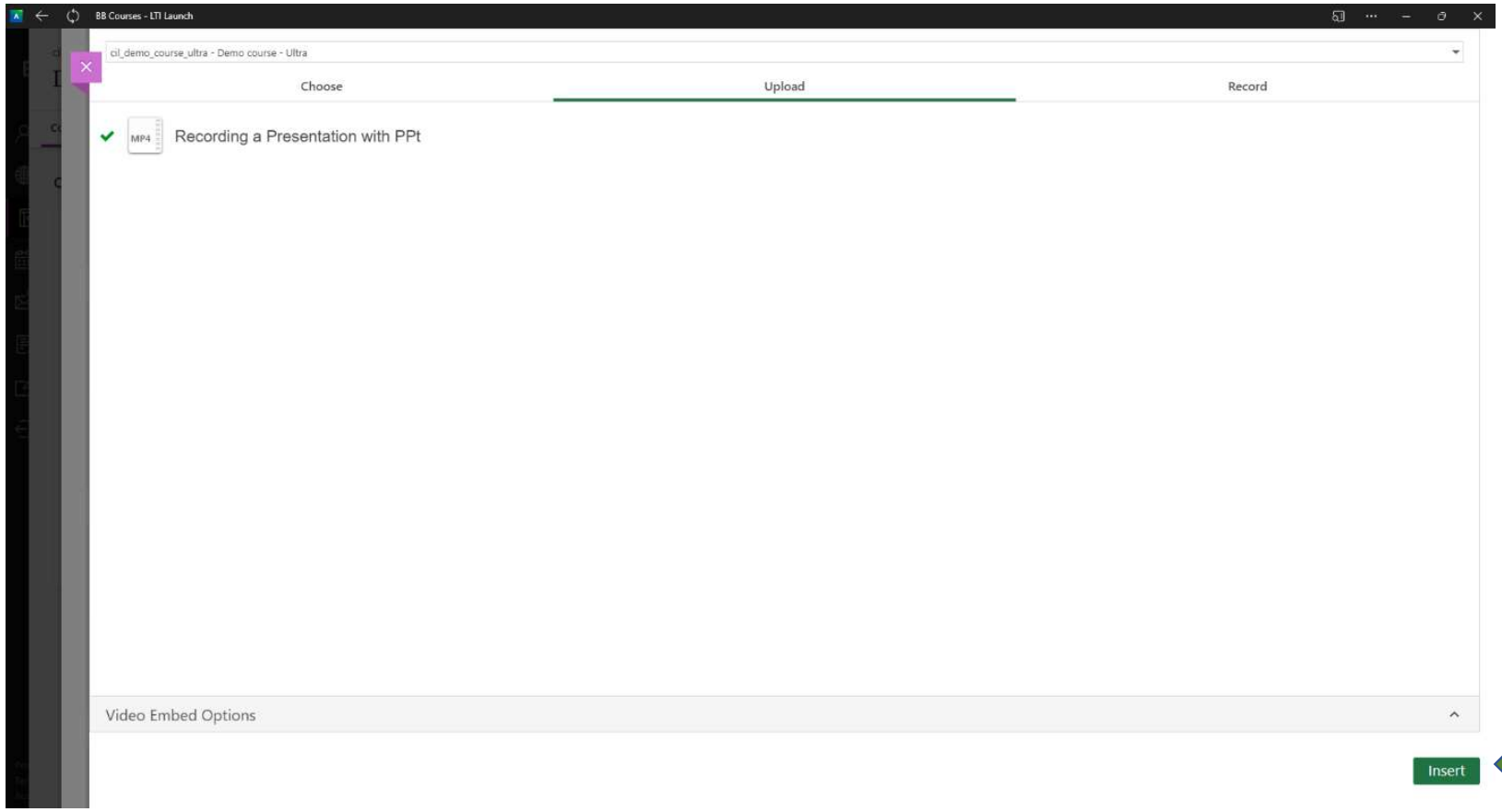


Scroll down and select “Panopto Embedded Video – Ultra”

1) Click on upload



2) Click on this space to browse and select the MP4 file from your computer, or, drag and drop it here from the recourse



Once the video finishes uploading click on “Insert”